



Somercotes Parish Council

Somercotes Parish Hall, Nottingham Road, Somercotes, Derbyshire, DE55 4LY
Telephone: 01773 603 810 | E-Mail: Info@somercotesparishcouncil.gov.uk
Website: somercotesparishcouncil.gov.uk

Our Reference: FOIR/01/25

Your Reference: [REDACTED]

Please ask for: Matthew Evans

Telephone Option: 3

Date: 11/03/2025

RE: Freedom of Information Request

Dear [REDACTED],

I refer to your e-mail of the 10th of March 2025 requesting information in accordance with your rights under the Freedom of Information Act 2000. You requested the following information from the authority:

- Who are the key holders for the hall?
- When is the parish hall being cleaned and by who?
- Who is unlocking/ closing the parish hall for events?

Whilst the Act confers a general right of access to information held by public authorities, section 1 provides that "any person making a request for information to a public authority is entitled:

- a) To be informed in writing by the public authority whether it holds information of the description specified in the request; and
- b) If that is the case, to have that information communicated to him, subject to the effect of exemptions in Part 11 of the Act.

Therefore, pursuant to the Council's duty to confirm or deny and following a reasonable search of our records we can confirm that the authority does not hold recorded information that specifically details this data in a formal, structured document or record.

Under the FOIA, public authorities are only obliged to provide access to recorded information that is held at the time of the request. The Act does not require public authorities to create new information, compile data that is not already recorded, or provide explanations outside of existing records.

Additionally, if such information were held, it would likely be exempt from disclosure under the following FOIA exemptions:

- Section 40(2) – Personal Information: This section protects third-party personal data from disclosure where it would contravene data protection principles set out in the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018. The requested information, if held, would include personal details of individuals, such as staff or volunteers, which could not be disclosed without their explicit consent.



Somercotes Parish Council

Somercotes Parish Hall, Nottingham Road, Somercotes, Derbyshire, DE55 4LY
Telephone: 01773 603 810 | E-Mail: Info@somercotesparishcouncil.gov.uk
Website: somercotesparishcouncil.gov.uk

- Section 31(1)(a) – Law Enforcement (Prevention or Detection of Crime): If a list of key holders were recorded and disclosed, it could pose security risks to the building and those responsible for its access and management. Making this information publicly available could compromise the safety of the premises.

It is important to note that operational matters relating to hall access and maintenance may be managed through internal arrangements, which do not necessarily require formal record-keeping by the Council in a manner that would be subject to FOIA disclosure.

In accordance with Section 19 of the FOIA, which promotes the proactive disclosure of information by public authorities, a redacted version of this response will be published on the Parish Council's website. Any personal data or information subject to exemption under the FOIA will be appropriately removed before publication to comply with data protection legislation and ensure the security and privacy of individuals.

If you require further clarification, you have the right to request an internal review of this decision within 40 working days. Should you remain dissatisfied following the internal review, you may escalate the matter to the Information Commissioner's Office (ICO) at www.ico.org.uk.

Yours Sincerely,

Mr. Matthew Evans
Hon. Clerk and Chief Executive Officer
Somercotes Parish Council