

SOMERCOTES PARISH COUNCIL

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12th May 2023

To: The Chairman and Members of Somercotes Parish Council

Dear Councillor

You are summoned to attend the Annual Meeting of Somercotes Parish Council immediately following the Annual Parish Meeting at 6.30pm on Friday 19th May 2023 in the Village Hall, Nottingham Road, Somercotes.

Yours sincerely

Catherine Hedley

C M Hedley
Clerk to the Council

ANNUAL PARISH MEETING

Somercotes Village Hall (Lounge or Hall)

6:30pm Friday 19th May 2023

AGENDA

1/APM/2023: Election of the Chairman

(If the chairman of the Parish Council is present then he shall be elected as Chairman for the APM)

2/APM/2023: Election of a Clerk to take the minutes

3/APM/2023: Parish Council Income/Expenditure Report for 2022-23

4/APM/2023: Chairman's Report

5/APM/2023: To discuss and consider any Parish matters that may be brought forward by the Council or local government electors.

6/APM/2023: Housing Developments in Somercotes around Toxic Waste Sites

Annual Meeting of Somercotes Parish Council

AGENDA

6/APCM/2023: To Elect Chairman and Vice Chairman

7/APCM/2023: To receive apologies for absence:

8/APCM/2023: Social Media:

The Council welcomes the use of social media, filming and recording at meetings, provided they do not disrupt or otherwise have an adverse affect on the meeting. Telephones and other such devices should be switched to silent mode or switched off completely.

9/APCM/2023: Variation of Order of Business.

10/APCM/2023: (i) Declaration of Members Interests

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

- (ii) **Register of Members Interest:** As a matter of good governance and best practice, members are reminded that they have a duty to keep their registration forms up to date annually or as and when changes to any of their registered interests occur.

For Information of all Councillors

11/APCM/2023: To consider any Councillors' Request for dispensation

12/APCM/2023: Public Speaking – (30 Minutes)

- (a) A period of not more than 5 minutes will be made available for members of the public and Members of the Council to comment on any matter.
(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

13/APCM/2023: To consider any applications for Councillor cooption

14/APCM/2023: To approve the:

Minutes of the Ordinary Parish Council Meeting held on 17th March 2023.
Minutes of the Extraordinary Parish Council Meeting held on 14th April 2023

15/APCM/2023: To determine which items if any from the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:

“In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

16/APCM/2023: Chairman's Statement

17/APCM/2023: Review of Council Regulations, Policies and Procedures:

Standing Orders – TBA
Financial Regulations – TBA
Equal Opportunities Policy – Review July Meeting
Data Protection Policy – Review July Meeting
Members Code of Conduct – Review July Meeting

18/APCM/2023: Election of Council Committees:

- Allotment Sub-committee
- HR Sub-committee

19/APCM/2023: Membership of DALC/SLCC

20/APCM/2023: Legionella Risk Assessment

21/APCM/2023: GDPR Breach & CCTV System

22/APCM/2023: Regular Recurring Payments List – For Council approval – See supporting document.

23/APCM/2023: Finance:

(a) Accounts

- | | |
|---|-------------|
| (i) Accounts for Payment between 1.2.23 to 30.3.23 | £ 45,656.93 |
| (ii) Income 1.2.23 to 30.3.23 | £ 6076.56 |
| (iii) Bank Reconciliations for February 23, March 23, and Year End for Approval | |

(b) Financial Year 22/23 Closing Report – See supporting document which summarises financial position for 2022/23.

(c) Internal Audit Report – See supporting document

24/APCM/2023: Approval of Annual Return 2022/23 – To approve the following **AGAR** documents and determine dates for the Exercise of Public Rights. - See supporting documents.

- (i) **S1 Annual Governance Statement for Approval by the Council**
- (ii) **S2 Accounting Statements for Approval by the Council**
- (iii) **Notice of Period for the exercise of Public Rights**

25/APCM/2023: Planning:

- (a) **Letter from Nelson solicitors regarding Stanley Street development** – See supporting document
- (b) **Planning applications:**

AVA/2023/0252 - Black Horse Inn 358 Lower Somercotes Somercotes Alfreton Derbyshire DE55 4LP. Modify S106 Agreement for AVA/2021/0140 in relation to financial viability assessment. Hodgkinson Builders Ltd
36 Royal Scot Road Pride Park DERBY DE24 8AJ United Kingdom
6-April-2023

Officer name:

Alfia Cox

Status:

Pending Consideration

26/2023: Correspondence

- a. **DALC CIRCULARS** – Previously advised
- b. Responses from AVBC regarding affordable housing & S106 funding – See supporting documents

27/APCM/2023: Date of Next Meeting: EOPCM 6.30pm Friday 26th May 2023.
Agenda items to be with the Clerk at least 7 working days before.