

SOMERCOTES PARISH COUNCIL

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26th May 2023

Minutes of the Annual Meeting of Somercotes Parish Council held (following the Annual Parish Meeting) at 8pm on Friday 19th May 2023 in the Village Hall, Nottingham Road, Somercotes

Present: Cllr Addison-Lees, Cllr P Curran-Bilbie, Cllr K Judson, Cllr J McCabe (Chair), Cllr J Parker, Cllr P Slater, Cllr P Wardle, Cllr S Walker, Catherine Hedley (Clerk) Kimberley Walker (Asst Clerk/RFO)

6/APCM/2023: Election of Chairperson and Vice Chairperson - Cllr McCabe was elected as chairperson and **Cllr Judson** was elected as vice chairperson.

7/APCM/2023: Apologies for absence: Cllr Curran-Bilbie, Cllr Barron, Cllr Pearson

8/APCM/2023: Social Media: - None present

9/APCM/2023: Variation of Order of Business. – Council **RESOLVED** to consider parishioners request noted in parish meeting as Item **13a/APCM/2023**. Council **RESOLVED** to consider Item **21/APCM/2023** under confidential matters.

10/APCM/2023: (i) Declaration of Members Interests:

Cllr S Walker - Item 21/APCM/2023 - Personal

Cllr J Walker - Item 21/APCM/2023 - Personal

(ii) Register of Members Interest: Register of interests forms were distributed to councilors for completion.

11/APCM/2023: Councillors' Request for dispensation – None received

12/APCM/2023: Public Speaking – None

13/APCM/2023: Councillor cooption – Following representations council **RESOLVED** to coopt Cllr J Walker and Cllr S Tomlinson to the council

13a/APCM/2023: Following the Annual Parish meeting, the Council **RESOLVED** that the clerk send the following to AVBC:

- That the borough council referred themselves to judicial review.
- That the land already disturbed on Stanley Street be protected.
- That councillors and officers attend a public meeting organised by the parish council to provide information and address any issues raised

14/APCM/2023: Council **APPROVED** the following minutes:

Minutes of the Ordinary Parish Council Meeting held on 17th March 2023.

Minutes of the Extraordinary Parish Council Meeting held on 14th April 2023

15/APCM/2023:

“In view of the confidential nature of item 21/APCM/21023 council RESOLVED to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

16/APCM/2023: Chairman’s Statement – Cllr McCabe made a statement regarding the importance of treating employees with respect and courtesy.

17/APCM/2023: Council **RESOLVED** to accept the revision of the following:

:

Standing Orders
Financial Regulations

and **review** the following documents as its meeting in July.

Equal Opportunities Policy
Data Protection Policy
Members Code of Conduct

18/APCM/2023: Election of Council Committees:

Council agreed the following subcommittee members:

- Allotment Sub-committee – Cllr E Sherman (Chair). Cllr P Slater, Cllr S Tomlinson
- HR Sub-committee – Cllr Curran-Bilbie (Chair), Cllr P Wardle, Cllr K Judson

19/APCM/2023: Membership of DALC/SLCC – Council **RESOLVED** to agree membership of DALC/SLCC but for officers to monitor use and review in 2024.

20/APCM/2023: Legionella Risk Assessment – Council **RESOLVED** to accept the quote from DCS Ltd of £350 excl VAT for a Legionella Risk Assessment

21/APCM/2023: To be considered in Part 2 – Confidential Matters

22/APCM/2023: Regular Recurring Payments List – Council **APPROVED** the payment list.

23/APCM/2023: Finance: Council **APPROVED** the following payments and **NOTED** the reports

(a) Accounts

- | | |
|---|-------------|
| (i) Accounts for Payment between 1.2.23 to 30.3.23 | £ 45,656.93 |
| (ii) Income 1.2.23 to 30.3.23 | £ 6076.56 |
| (iii) Bank Reconciliations for February 23, March 23, and Year End for Approval | |

(b) Financial Year 22/23 Closing Report

(c) Internal Audit Report

24/APCM/2023: Approval of Annual Return 2022/23 – Council **APPROVED** the following statements and agreed the notice of period for the exercise of public rights

- (i) S1 Annual Governance Statement for Approval by the Council**
- (ii) S2 Accounting Statements for Approval by the Council**

25/APCM/2023: Planning: Council **RESOLVED** that:

- (a)** The Clerk request a copy of the assessment provided by the contractors to AVBC relating to **AVA/2022/0049**
- (b)** That the clerk request a copy of the financial viability assessment referred to in **AVA/2023/0252**

26/2023: Correspondence – Council **NOTED** the correspondence below.

a. DALC CIRCULARS

- b.** Responses from AVBC regarding affordable housing & S106 funding

PART 2 – Confidential Items

27/APCM/2023: GDPR Breach & CCTV System - Council **NOTED** GDPR breach and requested quote for new CCTV system.

28/APCM/2023: Date of Next Meeting: EOPCM 6.30pm Friday 26th May 2023. Agenda items to be with the Clerk at least 7 working days before.

Meeting ended at 9.35pm: